

# QUESTIONS? GIVE US A CALL

## Supply Management Staff

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### Contracts and Purchasing

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Senior Contract Administrator  
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- Tim Bates  
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### Warehouse and Surplus Sales

- Ron Lewis  
Warehouse Supervisor  
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### Supply Management Fax Numbers

- 907-265-2439 Purchasing
- 907-265-2577 Warehouse  
and Warehouse Buyers

## About Supply Management

The Alaska Railroad Supply Management Department ensures that the railroad has ready access to essential supplies and services. Our purchasing and contract specialists coordinate timely, safe and cost-effective delivery of quality goods and professional expertise. The Alaska Railroad welcomes participation from all qualified suppliers, vendors and contractors, including Disadvantaged Business Enterprises (DBEs). For more information on opportunities with ARRC, contact a staff member (listed at left), or visit the Alaska Railroad website at [AlaskaRailroad.com](http://AlaskaRailroad.com).

Individuals who require special assistance, may contact us at the phone numbers listed at left or through the Alaska Relay Service by dialing:

- 7-1-1 from any location within Alaska
- Toll free, 1-800-770-8255 (outside Alaska)
- 800-770-3919 (ASCI)
- 866-355-6198 (STS)
- 866-355-6199 (Spanish)
- 800-770-6108 (VCO Direct)

Upon request, printed materials can be made available in alternative formats.



Vicinity Map

SUPPLIERS | VENDORS | CONTRACTORS

# DOING BUSINESS

with the

**ALASKA**  
RAILROAD

[www.AlaskaRailroad.com](http://www.AlaskaRailroad.com)

P.O. Box 107500  
Anchorage, AK 99510-7500

327 W. Ship Creek Avenue  
Anchorage, AK 99501



# CAPITAL AND OPERATIONS PURCHASING

The Alaska Railroad receives grants from the Federal Railroad Administration, Federal Transit Administration, Federal Highway Administration, and other federal agencies that help to fund capital projects. Other capital improvements are funded by ARRC internal funds.

## Capital Improvement

Ongoing capital improvements often result in the following types of purchases:

- Construction contracts and projects
- Blanket purchase order contracts
- Service contracts
- Materials and supplies
- Equipment and parts
- Professional services contracts

## Operations and Maintenance

The railroad also purchases goods and services in support of daily operations and maintenance. These include:

- Safety products and services
- Environmental products and services
- Track material (ballast, ties, rail)
- Heavy equipment and vehicle purchases, leases and rentals
- Rail car parts and materials
- Office products (usually bid every 5 years)
- Professional services such as legal and engineering, training and information technology (usually bid every 5 years)
- Construction services
- Facility and event-related services, such as catering, upholstery, painting and janitorial (usually bid every 5 years)

## Purchasing Guidelines

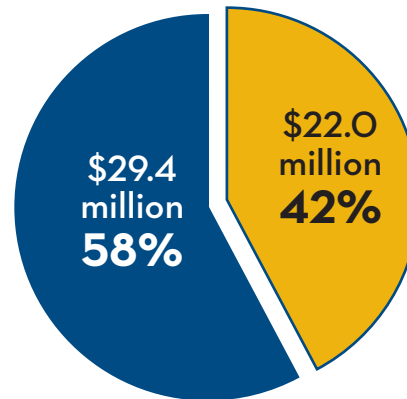
Alaska Railroad procurement policies categorize purchases by value:

- **\$0 - \$10,000:** Require at least one (1) quote
- **\$10,001 - \$99,999:** Require three (3) quotes
- **\$100,000-plus:** Require a formal bid or request for proposal (RFP) process

Davis Bacon state and federal requirements for certain contracts may apply to some projects.

## Buy Alaska Preference

While many railroad industry services, equipment, and materials are not available in Alaska, whenever possible, and when not prohibited by federal funding rules, the Alaska Railroad seeks to do business with Alaskan suppliers, vendors and contractors. In 2017, the Alaska Railroad spent almost \$30 million with businesses in Alaska.



- 2017 spending with vendors inside Alaska
- 2017 spending with vendors outside Alaska

ALASKA  
RAILROAD

## Disadvantaged Business Enterprise Program

The Alaska Railroad (ARRC) is an equal opportunity corporation. We encourage DBE firms to participate as prime contractors and subcontractors on ARRC contracts, including those that are funded in whole or in part by federal agencies, such as the Federal Highway Administration and the Federal Transit Administration.

The Alaska Railroad has a 100% race neutral DBE program and does not set DBE goals on individual contracts. Nonetheless, the Alaska Railroad aspires to achieve DBE participation.

For additional information on the Alaska Railroad DBE Program please visit our web site at [www.AlaskaRailroad.com](http://www.AlaskaRailroad.com), or contact:

Tina Sellers Wareham  
Phone: 907-265-2613 office  
Email: [SellersWarehamT@akrr.com](mailto:SellersWarehamT@akrr.com)  
Fax: 907-265-2443

DBE