



ALASKA RAILROAD CORPORATION
327 W. Ship Creek Ave.
Anchorage, AK 99501
Phone 907-265-2355
Fax 907-265-2439
BatesT@akrr.com

December 17, 2019

Addendum Number 1
Request for Proposal 19-45-207439
Crew Management System – Scheduling, Tracking & Dispatching

This addendum is being issued to provide information as follows: THE CLOSING DATE FOR THIS SOLICITATION HAS CHANGED AS FOLLOWS, SEALED BIDS WILL BE RECEIVED AT RECEPTIONS, ALASKA RAILROAD CORP. 327 W. SHIP CREEK AVENUE, ANCHORAGE AK 99501 UNTIL 3:00 PM LOCAL TIME ON, **DECEMBER 27, 2019** AT WHICH TIME BIDS WILL BE PUBLICLY OPENED.

PROPOSAL INFORMATION, CONDITIONS & INSTRUCTIONS:

Closing date changed to December 27, 2019.

BIDDER QUESTIONS:

1. Does ARRC currently use a timekeeping system for its employees?

Currently, most Crew personnel use a paper timecard that is then entered by a Crew Dispatch Timekeeper into our homegrown Crew Dispatch system. That data is interfaced to JD Edwards.

We are also piloting an electronic timecard for some crews. That timecard is hand entered into Crew Dispatch by a Timekeeper.

2. What is the current ARRC Enterprise Resource Planning/Payroll/Human Resources system(s)?

JD Edwards. The Alaska Railroad Systems and Applications team has extensive experience building interfaces to this system and we anticipate being able to accommodate an interface between our new Crew Calling system and JD Edwards, with the vendor exposing data about time, jobs and accounting codes via web services.

3. Is Alaska primarily interested in a Cloud Solution?

The Alaska Railroad does not require the vendor be a cloud based solution.

4. Appendix _ A - Functionality #6 - Please provide an example of where an employee's status would count or not count towards Hours of Service Calculations?

If an employee is on Admin leave, or in training, for example, that would not count towards HOS. In this particular case, ARRC's current system has a toggle checkbox that allows one to make a non HOS paycode HOS by checking it.

5. Appendix_A - Functionality #36) A laid off employee assuming a position held by junior employee (also approaching layoff) until a position is filled (relief in place). Question - Please clarify what the requirement is for this, possibly provide an example. We are assuming this may be a temporary vacancy

This situation arises when we start layoffs and we have an employee holding a position in Fairbanks. We will 'hold' the employee on the job (aka 'held on assignment') until the bulletin closes and the position is filled by a non-laid off employee and they have arrived at the far terminal to replace the laid off employee. At that time the laid off employee is "released".

Per the UTU contract a senior employee that is "released" to layoff may assume a position from a junior employee. The junior employee is then released to layoff and the senior employee is held on assignment until the position is filled and their relief (new job owner) is in place.

In the current system we show this change of position by assigning the employees through the Job Table.

6. Appendix_A - Functionality #36 40) A crew member exercises their right to return (typically from a force assignment) to a prior position, terminal, or craft for certain specified scenarios. Question - We are assuming you are just asking for the ability for an employee to make a placement to a position when they return from, are there any special rules you are looking for other than checking qualifications and seniority

This is in regards to our Union contract terms:

Part E allows an employee that was force assigned to a far terminal to place their position up for bid on a bulletin so that a junior employee would be force assigned to it and allow them to return to their home terminal. Part E has the stipulation that they must occupy the position for 30 days before they may put it up for bid and when they have been released (relief is in place) they are placed on the Anch Bkm extra board (or Anch Engr extra board if they are a single qualified Engineer).

Part F allows a senior employee that has been force assigned to a position to submit a request in writing to force a junior employee to their position. Typically this happens when a junior employee is placed in a 'displaced' status by seniority movement, returning from extended leave, or recalls.

Please acknowledge receipt of this and all addendums in your firm's **SERVICE BID FORM (Form 395-0129)**. **All other dates, terms and conditions remain unchanged.**

Please direct all responses and/or questions concerning this solicitation to Timothy Bates, Alaska Railroad Corporation, Contracts, 327 Ship Creek Avenue, Second Floor, Anchorage, AK 99501, telephone number 907-265-2355, fax number 907-265-2439 or at email address BatesT@akrr.com .

Sincerely,

Timothy Bates

Timothy Bates

Contract Administrator

Alaska Railroad Corporation