



ALASKA RAILROAD CORPORATION
327 W. Ship Creek Ave.
Anchorage, AK 99501

November 9, 2021
Addendum 1
Request for Proposal # 21-32-209340
Unified Technology Services

This addendum is being issued to provide information as follows: THE CLOSING DATE FOR THIS SOLICITATION HAS CHANGED AS FOLLOWS, BIDS WILL BE RECEIVED UNTIL 3:00 PM LOCAL TIME ON, NOVEMBER 19, 2021

PROPOSAL INFORMATION, CONDITIONS & INSTRUCTIONS:

Closing date changed to November 19, 2021.

PROPOSER QUESTIONS & ANSWERS:

1. Section D of the RFP asks vendors to provide hourly rates for the top three personnel who will perform work in each service area. However, in Section H (Cost Schedule), it requests one rate for each role in each service area. Which do you prefer? Would you like the top three rates for each service area, or one blended rate for each service area?
A: The request in Section D shall be ignored, ARRC will evaluate cost based on the role examples and methodology outlined in Section H.
2. Given COVID-19, would you consider accepting emailed proposals instead of hard copies?
A: Yes, a DropBox link will be provided for electronic delivery of proposals.
3. Section E of the RFP, Part III-Contracting History questions 1 and 2, asks vendors to describe similar contracts within the last five years for ARRC/public and private clients. Should we describe similar unified technology service/master service agreements? Or should we describe experience similar to each particular category?
A: Yes, a DropBox link will be provided for electronic delivery of proposals.
4. Is it mandatory to have an Alaska business license number?
A: Not to submit a proposal, but one would be required for award.
5. Our understanding is that a separate proposal is required to be submitted for each Section in scope. Will the limit on number of pages i.e. 20 be applicable for each separate proposal?
A: Yes, each proposal will have a 20 page maximum.
6. Pricing needs to be submitted in a separate envelope. If we chose to submit a proposal for more than 1 scope area/section, would we need to submit the Pricing separately as well or can that be a consolidated Pricing sheet?
A: A single cost schedule is acceptable.
7. What is the estimated budget of this RFP? If unknown, please provide the previous spending.
A: ARRC does not have a budget for all of the services requested under this scope. Individual task orders will be assigned as needs are identified.

8. Please describe the issues/problems that the ARRC is facing?

A: ARRC's existing Technology Term Services contracts are expiring and we are soliciting for the next 5 year term cap. We have not had any performance issues or problems with the contract providers in place.

9. How many professional staff are working under current contract?

A: There is not a set number of staff. Each contractor has their own pool of resources they can deploy as our needs require.

10. Is it possible for the ARRC to extend the due date?

A: The due date has been extended, please see above.

11. What is the tentative contract start date? At the time of contract start date, if the proposed resources are no longer available then does ARRC accept the candidate replacement?

A: ARRC anticipates contract start dates in mid-December. Any key personnel changes are subject to ARRC approval per Article 34 in Section G.

13. Can the vendor replace the proposed candidates if they are not available in the future?

A: As outlined in Article 34 in Section G of the RFP.

14. Do the vendors need to provide clients references as well within the proposal?

A: It is not required, however, we recommend broadly discussing past experience with similar agencies and/or with similar contract types as requested in evaluation criterion 1. .

Please acknowledge receipt of this and all addendums in your firm's **Service Bid Form (Form 395-0129)**. **All other dates, terms and conditions remain unchanged.**

Please direct all responses and/or questions concerning this solicitation to Timothy Bates, Alaska Railroad Corporation, Contracts, 327 Ship Creek Avenue, Second Floor, Anchorage, AK 99501, telephone number 907-265-2355, fax number 907-265-2439 or at email address BatesT@akrr.com .

Sincerely,

Timothy Bates

Timothy Bates

Contract Administrator

Alaska Railroad Corporation