



ALASKA RAILROAD CORPORATION
327 W. Ship Creek Ave.
Anchorage, AK 99501

May 28, 2020

Addendum #1
Request for Proposals (RFP)
Audit and Related Financial Services

Addendum #1 is issued to provide notice that the following delivery method of sealed proposals on page 1 of 57 is hereby changed and replaced with the following:

Sealed proposals will be received until **3:00 p.m. Alaska time, on June 1, 2020** at the following location:

Alaska Railroad Corporation - Main Lobby
Attn: Supply Management Department
327 W. Ship Creek Avenue, 2nd Floor
Anchorage, AK 99501

When submitting proposals, please make sure the **PROJECT TITLE** and the **RFP number** are clearly visible on the outside of the envelope or delivery package.

During COVID-19, ARRC reserves the right to change or update the location and/or delivery method and may accept electronic submissions. Notification of change will be made by [this addendum as follows](#).

[ARRC prefers delivery of proposal packets as identified on page 8 of the RFP – Proposal Format and Content. However, ARRC respects the safety of its partners and employees and as such offers the following instructions and options for the submission of proposals.](#)

[Hand Delivery will be accepted at the address above during the hours of 2:00pm to 3:00pm on the closing date. For Hand Delivery other than the time and date identified above; offerors must contact the contracting officer to schedule a delivery for the acceptance of proposals. Contact Tom Erickson at 907-723-9602 - in advance to schedule a delivery.](#)

[Hand Deliveries will be accepted outside the front door at the address above. If, due to COVID-19, a firm's office is closed it is acceptable to hand deliver an electronic flash drive of their proposal.](#)

[Email – Prior to the submission of proposals in this manner, offerors must contact the contracting officer and verify receipt of any emails and attachments prior to the closing time and date of the RFP. Firms are responsible for electronic delivery and should understand the size of their PDF file and the limits of emails.](#)

[If an offeror is unable to mail, hand deliver or email their proposal, arrangements may be made to obtain a link for a file hosting website \(Dropbox\) used by ARRC. This can be provided by email by the contracting officer.](#)

[Contact email: ericksont@akrr.com](mailto:ericksont@akrr.com)

Except as written above, all other terms and conditions of the RFP, issued May 7, 2020, remain unchanged and in full effect.

Proposers are not required to acknowledge receipt of this addendum in their Submittal Form.

Sincerely,


Tom Erickson

Director, Material Management, Alaska Railroad Corporation